

# INDOOR ROWING

## KIDS TEAM CHALLENGE INSTRUCTIONS

### Overview:

- A. Teacher creates an online profile for the school team. This needs to be done just once.
- B. Add a new team and results.
- C. Add an improved result for an existing team or delete a team.
- D. View results.

### A. Register for the first time:

1. Teacher registers in the Online Logbook at [concept2.com/logbook](http://concept2.com/logbook). This should be separate from any individual profile the teacher may have. Any teacher who is responsible for a team(s) should set up a profile. One school or facility can have any number of teachers with a profile for their teams.
2. Under New Users, click on REGISTER.
3. Complete all information. The FIRST NAME should be your school name. The LAST NAME should be the teacher's full name.
4. In the "message for others to see" box type in the words KIDS. This registers you into the challenge.
5. Click UPDATE PROFILE at the bottom of the page to save all information.

### B. Add a new team and results:

1. Log onto the Online Logbook. Click on the TEAMS button from the bar at the top.
2. Scroll down to the box "Add Your Kid's Challenge Results Here."
3. Complete all information. Add the new result. A team comment is not required, but can be fun to add.
4. Click on SUBMIT at the bottom of the page to save all information.

### C. Add an improved result for an existing team or delete a team:

1. Log onto the Online Logbook. Click on the TEAMS button from the bar at the top.
2. Choose the "View the Kids Team Challenge Standings" link and locate your team.
  - a. To add a new result, click the PENCIL icon under the details column. Edit a team's result only if the new result is improved. Click on UPDATE to save the information.  
**Note:** There should only be one result per team.
  - b. To delete a team from the standings, click on DELETE. Click on UPDATE to save the information.

### D. View results. See how your team compares to other teams!

1. Log onto the Online Logbook. Click on the TEAMS button from the bar at the top.
2. Choose the "View the Kids Team Challenge Standings" link.
3. Sort by the field of your choice by clicking SORT under the corresponding field.

### Optional: Add a team picture for others to see!

1. Log onto the Online Logbook.
2. From EDIT PROFILE choose "Photo Upload Page" from the box at the right.

Use a photo of a team mascot, a group photo, or a photo of your school or facility.

## Contact Us!

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